



## Vacancy

### The French Hub of the Future Earth Secretariat is seeking a Science Officer

1-year contract (renewable subject to satisfactory performance)

#### Location

Paris (France)

**Closing date for applications:** Applications will be reviewed as we receive them. The call will be closed as soon as a candidate is successful, and no later than 31 March 2024.

Future Earth brings together researchers from all over the globe working across the natural and social sciences and the humanities. Future Earth initiates and supports international collaborations to generate and share integrated knowledge supporting transformations towards more sustainable and equitable societies. 27 thematic Global Research Networks form the core of the Future Earth community. The work of this community is supported by an international Secretariat composed of nine global hubs in Canada, China, France, India, Japan, South Africa, Sweden, Taipei, and the US.

The French Hub is hosted by Sorbonne University in Paris (5<sup>th</sup> arrondissement), France, and receives funding from the MESR (French Ministry of Research and Education), CNRS (French National Centre for Scientific Research), IRD (French National Institute for Sustainable Development), ANR (French National Research Agency), and AllEnvi (French National Alliance for Environmental Research). Our Hub is currently composed of five staff.

The French Global Hub focuses on:

- Leading the [Science-based Pathways for Sustainability](#) initiative, whose mission is to enhance researchers' capacity to engage in transformative research and to actively contribute to supporting societal actors by co-developing pathways for more sustainable futures at different scales.
- Coordinating the science-policy interface activities of the global secretariat.

All the activities of our Hub are framed by four core objectives:

1. Increase inclusivity and diversity of researchers involved in sustainability science (disciplines, approaches, regions, career stages);
2. Support researchers' engagement in inter- and transdisciplinary research;
3. Provide researchers with spaces for reflection and experience sharing regarding sustainability science practices, challenges and progress;
4. Promote transformative inter- and transdisciplinary research in the sustainability science arena and at the science-society interface.

#### Task description

The Science Officer will work in a dynamic international setting on a range of issues. They will work in close interaction with the whole French Hub team to:

- Coordinate the Pathways Forum webinar series: These bi-monthly events convene an international and diverse community of researchers for discussions and mutual learning on a variety of sustainability science concepts, methods, and concrete cases.  
The science officer will be responsible for the coordination and editorial line of the webinar series.  
This includes:
  - Identifying relevant topics and speakers
  - Outlining the main objectives and questions to be addressed in each webinar
  - Liaising with invited speakers and potential partners
  - Creating and disseminating communication materials for promoting the events
  - Organizing and facilitating the events
- Coordinate science-policy engagement at the global secretariat level including:
  - Liaising with focal points for IPBES, CBD, UNFCCC, IPCC, UNEP, GEO, ISC
  - Coordinating and setting the agenda for bi-monthly meetings and ensuring the flow of information internally (across secretariat hubs).
- Grant management (Pathways Communication Grants): organizing and overseeing the application and selection processes, liaising with applicants and awardees, ensuring the transfer of funds, promoting awarded projects.
- Contribute to the design and implementation of the communication strategy for the Pathways initiative and our Hub.

The role is dynamic and will evolve in line with the requirements of the team in the French hub and the global Secretariat.

#### **Candidate qualification requirements:**

- PhD degree either in sustainability science disciplines (interdisciplinary background or social sciences) or in environmental humanities. A very good understanding of sustainability science is requested.
- Work experience related to sustainability issues and/or in international teams is especially valuable.
- Excellent command of English. Working knowledge of other languages is considered an advantage.
- Excellent written and oral communication skills.
- Creative, curious, willing to learn and passionate about sustainability challenges.
- Excellent interpersonal skills.
- Ability to manage several projects in parallel.
- Well-developed sense of autonomy and ability to demonstrate flexibility and adaptability.
- Availability to occasionally travel within France and internationally.

#### **What we offer**

- The position will start as soon as possible.
- 1-year appointment, with the possibility of extension subject to satisfactory performance.
- Full-time French fixed term contract (Contrat à durée déterminée or CDD).
- Annual gross salary is in the order of 40-48 k€ depending on the skills and experience of the successful candidate.
- Compensation for public transport pass or bike commuting (“forfait mobilité durable”)
- Offices on the Jussieu campus in central Paris and flexibility to work from home
- Access to the university canteen at reduced rates, access to the university free sport classes
- 44 days of annual leave

- A dynamic working environment with opportunities to initiate new projects

*Note: The successful candidate must imperatively be eligible to work in France (i.e. EU citizen or holder of valid French work permit) for the duration of the contract.*

### **Application procedure**

Applicants to this position are requested to submit an English language curriculum vitae and cover letter describing how their skills and experience would help them meet the requirements of the role. Non-EU citizens must provide a copy of their French work permit. Applications, in one combined PDF file, should be sent via email to [viola.baldeschi@futureearth.org](mailto:viola.baldeschi@futureearth.org) with 'Paris Science Officer' in the subject line. Applications will be reviewed as we receive them. The call will be closed as soon as a candidate is successful, and no later than 31 March 2024. Interviews will be held in person in Paris, or alternatively online.